**HARTLAND PUBLIC LIBRARY**

**Board of Trustees Special Meeting Agenda**

**Tuesday, September 15, 202020 - 7:00 p.m. – via Zoom**

**1. Call to Order**:

1. Trustees in Attendance:

Guests:

1. Absent/voting by e-mail:
2. Motion to approve the minutes from July 14, 2020 Zoom meeting: ( / ) Unanimous.
3. Treasurer’s Reports – Brenda Babbitt:

 General Ledger: (Town): $

 Friends Account: $

Other financial: $

**2. Book and DVD Purchases:** July 2020 Books/DVDs - $0.00/$0.00

August 2020 Books/DVD’s - $0.00/$0.00

 Any other expenses – Bar Codes being ordered from DEMCO

**3. Trustees/Volunteers Desk Coverage:**

**MONTH OF JULY 2020:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Patron Attendance | Books | Video | Audio | Other  | Fees/Fines$0/$0  |
| Adult**0** | Child**0** | Adult**0** | Child**0** | Adult**0** | Child**0** | Adult**0** | Child**0** | Adult**0** | Child**0** | Sales/Gifts$0/$0 |

**MONTH OF AUGUST 2020:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Patron Attendance | Books | Video | Audio | Other  | Fees/Fines$0/$0  |
| Adult**0** | Child**0** | Adult**0** | Child**0** | Adult**0** | Child**0** | Adult**0** | Child**0** | Adult**0** | Child**0** | Sales/Gifts$0/$0 |

**4. Old Business:**

1. By Laws – has anyone been reviewing or working on them?
2. Town buildings remained closed for the time being. Plexiglass – discuss further the need when the library does reopen.
3. Concerns of Trustees.

**5. New Business:**

1. eBooks and Digital Access for our Patrons.
2. Books in foyer.
3. Concerns of Trustees.

**6. Adjournment (Motion: / ):**

Respectfully submitted,

Connie Irwin, Chair – **Hartland Public Library Board of Trustees**