



Town of Hartland

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MINUTES
MEETING OF THE PLAN OF CONSERVATION AND DEVELOPMENT (POCD) AD HOC COMMITTEE
MONDAY, JUNE 10, 2025
(ZOOM)

Attending: Kristen Anderson, Fred Jones, Tom Kean, Paul Stoltze, Greg Sottile

The meeting was called to order at 7:35M by Committee Chair Greg Sottile.

The minutes of the previous meeting were reviewed.

Motion: Kristen Anderson/Tom Kean – Unanimous to accept the minutes.

Fred Jones provided an update on the Natural Resource Inventory. The NRI is mostly complete. Fred is finalizing work on the data collection for a map of culverts in Hartland.

The Committee discussed the planned community survey. It reviewed Draft 3 of the community survey and made various recommendations. Greg Sottile will prepare a new draft based on that input and will share it by June 12. The Committee will review the new draft and provide any final comments to Greg Sottile by June 20. The final survey document then will be shared with the Committee for final review. When that is complete, the process of facilitating the printing of the survey and its related components (i.e., outbound envelope, business reply return envelope) will commence. Following that, the Committee will work to finalize the mailing list for the survey. Paul Stoltze shared that he has identified some optical character recognition tools that may make list preparation easier and that possibly could be used to streamline the data tabulation process as surveys are returned. Paul will update the Committee as he explores these tools further. Kristen Anderson provided an update on her work on signs to encourage people to complete the survey. She will facilitate the production of these signs which will be placed in Hartland around the time the surveys are mailed to residents.

Motion: Kristen Anderson/Fred Jones – Unanimous to adjourn the meeting at 8:16PM.

Respectfully submitted,
Gregory M. Sottile
Committee Chair